

PRESENTED BY

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Workers Compensation Claims Examiner Certification Program



Montana Department of
LABOR & INDUSTRY

CEC Reminders!

1. If you are certified, you already have an online account.

- * Please email me if you can't remember your login credentials and I will reset and/or activate your account.

2. Please check with me PRIOR to taking any online trainings

- * I'm seeing a lot of trainings that are not approvable for CE's pertaining to the WC Certification program.

3. Make sure you are updating any changes in your account

- * Employer changes, email changes, name changes, must be done within 20 days.

4. Renewals are not automatic

- * You will receive a reminder email about your upcoming renewal 3 months prior to your renewal date. It will also send you a copy of your CE total. Please pay attention to these, so you know if you need to complete any required credits before renewing.

- * Reach out to me if you need help finding trainings.

Finding your CE total (transcript)

1. Log into your online account
2. Click on your blue certification link (this is your new certification link).

☐	10/06/2016	20230215239-EXAPL	Certification Application		Approved	
☐	10/06/2016	20161006234-CERT	Certification	10/05/2026	Active	Amendment

3. Scroll until you see

Record 20161006234-CERT:

Certification

Record Status: Active
Expiration Date: 10/05/2026

[Record Info](#) [Payments](#) [Custom Component](#)

[To receive this certification's continuing education report Click Here](#)

4. By “clicking here”, this will generate your CE total report.

****Make sure you don't have pop-ups blocked****

Trouble logging into your online account??

Please do not click the “RESET PASSWORD” button. It doesn’t work.

Please contact me directly to have your password re-set, help logging in or need your account activated.

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There is no grace period

Please remember there is no grace period.

Once you go past your renewal date, you are put in Lapsed Status and CAN'T handle Montana Work Comp Claims, until you renew your certification.

You don't expire until 2 years past your renewal date.

If you are in Lapsed Status and need CE's before you can renew, please contact me right away, and we will see what online trainings are available.



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CE Opportunities

Did you know that we accept a large number of online trainings or completed WC trainings from your Montana Adjusters/Producers Transcript?

If you go to your online account, click on the WC Claims Examiner tab, Course List, you can see what online trainings are available.

*Not all the trainings are reported here, so if you don't see a training you are looking for or one that fits your requirement, please reach out to me directly and I can see what's also available.

If you are a licensed Montana Adjuster/Producer, we also accept some of your complete trainings that pertain to MT Work Comp.

*Please email me your transcript, and I will add the completed trainings that pertain to MT Work Comp.

Please watch your emails for upcoming CE opportunities!



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Questions



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