



Montana Department of
LABOR & INDUSTRY
Employment Relations Division

EXPENDITURE REPORT

WORKERS' COMPENSATION REGULATION BUREAU

Mail: PO Box 8011 Helena, MT 59604-8011

Street: 1805 Prospect Ave Helena, MT 59601

Phone: (406) 444-6543 Fax: (406) 444-4140 Email: WCRegBureauQER@mt.gov

Instructions: General Instructions can be found at the bottom of this report or on our website at [Quarterly Expenditure Reports](#) under Workers' Compensation Regulations Bureau, Insurance Compliance, and Quarterly Expenditure Reports.

Insurer Name: _____ DLI#: _____

For the Quarter Ending _____

Compensation _____

Medical _____

Miscellaneous _____

Total _____

Medical in excess of \$200,000 per claim _____

Report Submitted by:

Reporting Office Name _____

Title/Department _____

Mailing Address _____

City _____ State _____ Zip _____

Telephone _____ Ext _____

E-mail Address _____

Typed Contact Name _____

Signature _____

Montana Workers' Compensation Expenditure Report General Instructions

The purpose of the expenditure report is to gather the workers' compensation costs that are paid to claimants and/or on behalf of the claimants during the quarter. The costs are broken down into three categories: (1) compensation benefits paid, (2) medical benefits paid, and (3) miscellaneous benefits paid. Every insurer is required to file the expenditure report with the department (MCA 39-71-306). The reported amounts are gross paid amounts and may not be less than zero.

The DLI Insurer # is the number assigned to the insurer by the Department of Labor & Industry (DLI).

Reproduce the expenditure report as needed. The format may not be altered. Submit separate reports for each insurer. A report must be submitted if there are \$0 expenditures. Reports must be received within 15 days of the end of the quarter. (Quarters end September 30, December 31, March 31 and June 30.) Penalties up to \$1,000 may be assessed for late reports (MCA 39-71-306(2)). Each report must be signed. Reports may be sent to the department by either regular mail, by facsimile, or by email.

COMPENSATION includes all indemnity payments made for the quarter, including indemnity benefits paid under a rehabilitation plan.

MEDICAL includes all hospital, medical, surgical, physical therapy, etc. made for the quarter, including any amounts reimbursable to the insurer under deductible policies.

MISCELLANEOUS may not include any indemnity or medical benefits. Miscellaneous may include attorney fees, rehabilitation services, rehabilitation expenses such as books and tuition, auxiliary rehabilitation, independent medical examinations requested by the insurer, burial expenses, travel expenses, or various other miscellaneous costs paid to or on behalf of the claimant that do not constitute a compensation or medical benefit. Reporting amounts under Miscellaneous is required.

MEDICAL IN EXCESS of \$200,000 PER CLAIM is excluded from the annual assessment. Report excess payments over cumulative threshold amount of \$200,000 per claim paid in this quarter. Example: Payments per one claim 1st quarter is \$250,000, 2nd quarter \$25,000. 1st quarter report medical \$250,000, medical in excess \$50,000. 2nd quarter report medical \$25,000, medical in excess \$25,000.